

Oregon Department of Aviation - Aurora State Airport

Master Plan Update
Project Schedule
7/15/2010

Work Item	2009									2010									2011								
	September	October	November	December	January	February	March	April	May	July	August	September	October	November	December	January	February	March	April	May	June	July	August	September			
Task 0 - Contract Administration																											
0.1 Study design																											
0.2 Project management																											
0.3 Monthly progress reports																											
Task 1 - Identify Issues & Establish Goals																											
1.1 Prepare & distribute questionnaire																											
1.2 Interview FBOs																											
1.3 Analyze questionnaire / interview responses																											
1.4 Purchase / analyze IFR data																											
1.5 Prepare, distribute rwy extrn letters & follow-up																											
1.6 Collect facility data																											
1.7 Prepare draft Chapter #1																											
1.8 ODA review of Chapter #1																											
1.9 WHP revisions to Chapter #1																											
1.10 FAA/PAC review of Chapter #1																											
1.11 Conduct Kick-Off Mtg																											
Task 2 - Inventory & Data Collection																											
2.1 On-site inspection of facilities																											
2.2 Gather aviation activity data																											
2.3 Gather airport financial data																											
2.4 Conduct environmental inventory																											
2.5 Acquire aerial photography																											
2.6 Prepare draft Chapter #2																											
2.7 ODA review of Chapter #2																											
2.8 WHP revisions to Chapter #2																											
2.9 FAA/PAC review of Chapter #2																											
2.10 Conduct PAC Mtg #1																											
Task 3 - Aeronautical Activity Forecast																											
3.1 Based aircraft forecast																											
3.2 Operations forecast																											
3.3 Identify critical aircraft *																											
3.4 Prepare draft Chapter #3																											
3.5 ODA review of Chapter #3 *																											
3.6 WHP revisions to Chapter #3																											
3.7 FAA/PAC review of Chapter #3																											
3.8 Conduct PAC Mtg #2																											
3.9 Conduct Public Open House #1																											
Task 4 - Facility Requirements																											
4.1 Airside requirements																											
4.2 Landside requirements																											
4.3 Runway length analysis																											
4.4 Prepare draft Chapter #4																											
4.5 ODA review of Chapter #4																											
4.6 WHP revision to Chapter #4																											
4.7 FAA/PAC review of Chapter #4																											
4.8 Conduct PAC Mtg #3																											
4.9 Conduct Public Open House #2																											
Task 5 - Airport Alternatives																											
5.1 No action alternative																											
5.2 Build alternative #1																											
5.3 Build alternative #2																											
5.4 Build alternative #3																											
5.5 Prepare draft Chapter #5																											
5.6 ODA review of Chapter #5 *																											
5.7 WHP revision to Chapter #5																											
5.8 FAA/PAC review of Chapter #5																											
5.9 Conduct PAC Mtg #4																											
5.10 Conduct Public Open House #3																											
5.11 Prepare Preferred Alternative																											
5.12 ODA/PAC/FAA/Public review of Preferred Alternative *																											
Task 6 - Airport Layout Plan Drawings																											
6.1 Airport Layout Plan drawing																											
6.2 Airport Airspace drawing																											
6.3 Inner Portion of the Approach Surface drawing																											
6.4 Terminal Area drawing																											
6.5 Land Use & Noise Contour drawing																											
6.6 Runway Departure Surface drawing																											
6.7 Airport Property Map drawing																											
6.8 Prepare draft Chapter #6																											
6.9 ODA review of Chapter #6																											
6.10 WHP revision to Chapter #6																											
6.11 FAA/PAC review of Chapter #6																											
Task 7 - Capital Improvement Plan																											
7.1 Identify CIP projects																											
7.2 CIP cost estimating																											
7.3 Analyze project funding sources																											
7.4 Analyze airport rates and charges																											
7.5 Prepare draft Chapter #7																											
7.6 ODA review of Chapter #7																											
7.7 WHP revision to Chapter #7																											
7.8 FAA/PAC review of Chapter #7																											
7.9 Conduct PAC Mtg #5																											
7.10 Conduct Public Open House #4																											
Task 8 - Project Website																											
8.1 Maintain project website																											
Task 9 - Report Preparation																											
9.1 Final Draft of Master Plan Update																											
9.2 ODA/PAC review of Final Draft																											
9.3 Conduct PAC Mtg #6																											
9.4 Conduct Public Open House #5																											
9.5 Final Master Plan Update Report *																											
9.6 Executive Summary																											
9.7 Obtain Master Plan approvals																											

* ODA approval required before task
■ WHP items
■ ODA/FAA/PAC review period
■ Public Meeting

